

**West Bonner County School District**

**NONINSTRUCTIONAL OPERATIONS**

**8225**

Student Meal Charges

West Bonner County School District will use the following protocol for student meal charges:

**High School and Junior High School**

No charging on personal accounts for meals or ala carte items will be allowed.

**Elementary Schools**

Charging is only to be used in an emergency. No more than five charges are allowed. When a student charges, the student will be given a colored slip to bring home indicating that they have charged lunch. After 5 charges the student will be locked out for further charges. Students with accounts in arrears may continue to participate in the program on a pre-pay or cash basis only. The student will be given a sandwich and a milk at the expense of the District.

Notices are sent out two times per month for students who have charged. Charges must be paid within five days.

Students who have been approved for free and reduced meals are still required to pay for meals received that were charged before the meal application for meal benefits was approved.

If a school requests to extend the amount of meal charges for a student, the school will be responsible for the meal charges above the limited amount.

Charges will not be allowed the last two weeks of school.

Exception to the above protocol would be meal charges by students of employees that will be paid as a payroll deduction each month.

Policy History:

Adopted on: April 17, 2013

Revised on: